

# TAX RESOURCE GUIDE

This guide has been designed to assist F-1 and J-1 students take advantage of the many tax resources available at UK.

International Student & Scholar Services - UKIC  
isss@uky.edu  
859.323.2121  
[international.uky.edu/isss/](https://international.uky.edu/isss/)

Scan for more tax information



# 2020

## Who must file taxes for 2020?

- Any student present in the US during 2020 is required to file even if you had no income.
- Everyone must complete the Form 8843 irrespective of income or days of presence.



**Tax Filing Deadline:**  
April 15, 2021

## TAX DOCUMENTS YOU NEED BEFORE FILING



**W-2** - Available by 1/31/2021  
Wages, Salary, Compensation (Employment Earnings)



**1042-S** - Available by 3/15/21  
Taxable Scholarships, Stipend, Treaty exempt income



**1099** - Available by 3/31/21  
Rental income, Investment Income, Commissions, etc



**1098T**  
Cannot be used by nonresidents on federal tax returns.

## ACCESS YOUR DOCUMENTS

- Download your W-2 by using the myDocs Self-Service Document Portal at <https://mydocs.uky.edu/> or in your myUK "Employee Self-Service" tab
- 1042-S will be mailed to you no later than 3/15/21



## SPRINTAX TAX PREP SOFTWARE

UK offers Sprintax, a free tax preparation software, to all UK international students to use in filing Federal tax forms. State tax prep is available for a fee.

Access Sprintax by logging into iCAT: <https://icat.uky.edu>



## PAYROLL SERVICES

University Payroll Services is the central office for all payroll related activities for UK and can provide information on non-resident taxes and UK policies concerning non-residents. For questions or concerns regarding payroll taxation and tax treaties please visit the links below or contact your assigned analyst:

[www.uky.edu/ufs/payroll-services](https://www.uky.edu/ufs/payroll-services)  
[www.uky.edu/ufs/payroll-services-non-resident-alien](https://www.uky.edu/ufs/payroll-services-non-resident-alien)

**Payroll Analysts Contact Info** (assigned by last name)  
Renee Dyer (A-D, G-I & Z) - [renee.dyer@uky.edu](mailto:renee.dyer@uky.edu)  
Kim King (E-F, J & L-R) - [kim.king@uky.edu](mailto:kim.king@uky.edu)  
Scott Dills (K & S-Y) - [scott.dills@uky.edu](mailto:scott.dills@uky.edu)



## TAX CLINIC

The UK J. David Rosenberg College of Law operates a free tax clinic available to all UK students. The clinic can review the federal returns, make any corrections, and help you with the state return(s) as needed.

Students should use Sprintax to complete federal returns, if possible, before coming to the College of Law site.

For more information or to make a reservation go to <https://law.uky.edu/tax>

If you have any tax clinic questions, please contact Douglas Michael at [michaeld@uky.edu](mailto:michaeld@uky.edu)



## TAX WORKSHOPS

Join us for one of the tax workshop webinars hosted by Sprintax. Register at the links below.

**Sprintax Tax Webinar**  
February 12th @ 12:00 PM

**Sprintax Tax Webinar**  
March 11th @ 1:30 PM

**Sprintax Tax Webinar**  
March 18th @ 2:00 PM

**Sprintax Tax Webinar**  
April 1st @ 12:00 PM

